

27th November 2023

New Framework for Transport Allocation to Special and Reception Classes

Dear Parents,

I am reaching out to inform you about the updated framework concerning the allocation of transport for pupils in special and reception classes. This new framework extends the altered service level for transportation to these classes, a decision made earlier this summer and previously communicated to you.

In conjunction with the service level, the new framework is essential to ensure that the allocation of transport consistently aims to promote the self-reliance of each student. Consequently, you will notice increased follow-up on your child's transportation needs in the future. The school will engage in dialogue with you during these follow-ups to assess whether the current transportation arrangements align with your child's requirements. The school holds the authority to allocate, extend, or modify transportation for pupils in special and reception classes. The frequency of follow-ups is determined based on the nature of the transportation provided:

Transport	Period etc. follow-ups
Public transport/school bus	1 yr
Transportation allowance	1 yr
Special transport	6 months
Specially arranged transport	4 months

If your child is benefiting from specially arranged transportation, the school is required, in collaboration with you, to develop a plan for gradually transitioning your child towards less comprehensive transport options (such as special transport). This plan will undergo regular follow-ups every fourth month.

Under a new directive, PPL (Pedagogical Practice and Learning) will now oversee and approve all newly initiated specially arranged transportation and ongoing transport arrangements. The school holds the responsibility of submitting applications to PPL for approval.

What Comes Next?

When the time comes for a follow-up on your child's transportation, the school will notify you and extend an invitation for a discussion regarding your child's transportation needs. This discussion will typically coincide with other school-related meetings (such as school-home conversations or network meetings). Subsequently, the school will make the decision regarding the continuation or alteration of the transportation arrangements.

If the duration since your child's school transportation needs were last reviewed exceeds the timeframe outlined in the above chart, you can anticipate a prompt follow-up. This holds true even if your child is receiving specially arranged transport.

Questions?

If you have any inquiries regarding your child's transportation, please get in touch with the school. Additionally, you can find more information about transportation grants in the enclosed information sheet and on Silkeborg Municipality's website.

Best regards,

Thomas Born Smidt
School Director
